



കേന്ദ്രീയ വിദ്യാലയം, സൈനിക കൗൺസിലർമാർ,പാങ്ങോട്, തിരുമല പോസ്റ്റ്,
തിരുവനന്തപുരം, കേരള



केन्द्रीय विद्यालय सैनिक छावनी पाँगोड ,तिरुमला डाक,तिरुवनंतपुरम, केरल
KENDRIYA VIDYALAYA, ARMY CANTT., PANGODE, THIRUMALA P.O.
THIRUVANANTHAPURAM- 695006, KERALA

(KVS IS AN AUTONOMOUS BODY UNDER MINISTRY OF EDUCATION, GOVT. OF INDIA)

Web: <http://trivandrumpankode.kvs.ac.in>, E-Mail :kvpngd@yahoo.co.in

CBSE AFFILIATION NO: 900006,CBSE SCHOOL CODE: 79028, PH: 0471-2351784

F.: 1807/6-7/2022-2023/

Date: 17.06.2022

M/s

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Sub:- Invitation for Quotations for PROVIDING CATERING SERVICES for various occasions
in KV Pangode – reg

Sir/Madam,

- The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable central Govt. Employees.
- Sealed competitive quotations from the registered firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the following items in the Proforma attached:

Sl No	Item / Descriptions
1	Breakfast: 200 ml Milk, 04 pcs Bread with butter and 04 pcs Bread with jam / 06 to 08 pcs of idli, (dosa) Sambhar,Chatni / 04 pcs. Aaloo paratha /Poori (4 nos) + Masala / CholaBattura (02 nos) & 02 banana or 01 apple and 02 eggs. (Fruits & Egg compulsory in every plate)
2	Lunch: Chapati, (sukha roti) Rice, Sweet, any Dal or Rajama or Chana, Seasonal mixed vegetable, paneer for vegetarians, salad papad, pickles and chicken/fish for non-vegetarians.
3	Evening Fruit Juice-200 ml, (Grapes/pomegranate /orange /mango) with snacks (i.e. 02Sandwich/02samosa/02breadPakora/08paneerpakora etc./02 Pc banana fry/02 Pc Dal vada /02 Pc Meduvada/ 2 Pc veg Puffs)
4	Dinner: Chapatti (sukha roti/ Tandoori Roti), Rice, Sweet, any Dal or Rajama or Chana, Seasonal mixed vegetable, Paneer for vegetarians, salad papad, pickles and chicken/fish for Non vegetarians.+ 200 ml milk
5	Tea/Coffee
6	Pazhampori/ Samosa/ Baji/ Sukhiyan
7	Milk 200 ml
8	Boiled egg (per piece)

- a. The estimate for all the items should be put separately and to be projected in the quoted amount and should include all type of taxes.
- b. Where Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered.
- c. The above said work is a totally time limited programme. Entire supply to be completed within specified time limit.
- d. If the participant needs more food, he/she should not be denied.

3. Bid Price

- a. The contract shall be for the supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, date and rewriting:
 - b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
 - c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only):
 - d. Each bidder shall submit only one quotation.
 - e. Telex or Facsimile quotations are not acceptable.
 - f. The firm should enclose supporting documents regarding registration of TIN /VAT/ST/IT PAN (in the name of the firm.)/IT return of the firm for the last three years.
 - g. Copy of valid Food supply license from the authorized Govt. Agency notified by Govt. of India /Govt. of Kerala invariably to be attached.
 - h. The bidder to supply food as per requirement and specifications at KV Pangode.
 - i. The purchaser will not be responsible for arranging kitchen/serving table / shamiana if needed. The bidder or authorized person has every right to inspect the cooking place at any point of time.
 - j. It will be the sole responsibility of the bidder to arrange for drinking water (can 20 ltrs+ dispenser) on various venues as per requirement.
 - k. It will be the sole responsibility of the bidder to arrange for enough number of staff for serving the food ensuring timely distribution. No. of serving counters to be adequate enough to avoid undue delay.
 - l. The bidder will be solely responsible for the quality of food items supplied. He only will be responsible and accountable for any undue incidents like food poisoning of any kind.
 - m. The purchaser will not be responsible for the quality / validity of packed food items.
 - n. The quality of oil /masala/grocery /vegetables/Non veg items and all other materials used for preparation of food must of premium quality.
 - o. **All food items must be served hot and fresh.**
 - p. The oil used must be double refined sun flower oil, which should not be reused.
 - q. The utensils /vessels etc., for cooking and serving etc must be cleaned properly and steamed.
 - r. During the time of serving it should ensure that proper covering to be done to avoid contamination
 - s. It will be sole responsibility of the bidder to ensure proper removal of food waste after every meals from the campus. Disposal of the waste to be done as per Govt. norms.
 - t. The food sample to be supplied to the committee appointed for the purpose, before serving.
 - u. The bid should be submitted along with EMD for Rs. ~~(2.5%)~~ by Bank Draft in favour of VVN Account of Kendriya Vidyalaya Army Cantt , Pangode
 - v. The firm should enclose supporting documents regarding registration of TIN /VAT/ST/IT PAN (in the name of the firm.)/IT return of the firm for the last three years.
4. **Validity of quotations:** - The quotation shall remain valid for a period of One Year after the deadline specified for submission of quotations which may be extended further.

5. **Evaluation of quotations:** The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:
- Properly signed, and
 - Conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

6. **Award of contract:**

- The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above:
- The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period:
- The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- Normal commercial warranty/guarantee shall be applicable to the supplied goods:
- Payment shall be made within 15 days after the delivery of goods/completion of work and their acceptance. The purchaser will deduct the TDS from the bidder for the entire bill amount as per income tax rules as applicable
- Notwithstanding the above, the Purchaser reserves the right to accept or reject any Quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- TDS will be deducted at source as per Rules

7. **Last date and time of receipt of quotations:** You are requested to submit the sealed quotations in the Tender box (in front of Room no.3)/by post super scribed on the envelope as "Quotations for **"PROVIDING CATERING SERVICES"** latest by **23.06.2022**.

The Quotations shall be opened on 23.06.2022 at 2.00 pm.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

Signature:

Name: Mrs. Maya M

Designation: VP & J/c Principal

For and on behalf of the Kendriya Vidyalaya Army Cantt , Pangode Trivandrum

